

Reading Eligibility Details

1. Go to the children's screen
2. Click on the arrow next to the child's name
3. Click on the grey arrow under the submit enrolment notice button - this will show all the CCS entitlements

The screenshot shows a form with the following details:

- Child:** Roy Owen-5603
- Child DOB:** 9 October 2016 (1y 9m)
- CCS Percentage:** 61.32% **4**
- ACCS Eligibility:** 0.00%
- Claim ACCS CW subsidy:**
- Enrolment ID:** E8000000000
- Child CRN:** 308360825V
- Hours per Fortnight:** 72 **5**
- Withholding Percentage:** 5.0% **6**
- Assign To Family:** Darren Owen-5603 (v)
- Arrangement Type:** CWA
- In State Care:** **?**
- Parent:** Darren Owen-5603
- Phone:** Unknown
- Absences:** 1
- Status:** Confirmed **7**
- Parent CRN:** 308360824A
- Enrolment Start:** 09 July 2018
- Enrolment End:** None
- Signing Party **?****
- Individual First Name:** Darren
- Individual Last Name:** Owen

At the bottom left, there is a **Print CWA** button with a printer icon. At the bottom right, there is a red **Submit Enrolment Notice** button. A small upward arrow is visible in the bottom right corner of the form area.

4. **CCS Percentage** - this represents the families adjusted taxable income - this amount will vary and will also change if a family applies for and is granted Grandparents (100-120% of the cap), Transition to Work (95%) or Temporary Financial Hardship (100-120% of the cap), these all applied for through Centrelink by the family.
5. **Hours Per Fortnight** - this is based on the hours of activity as declared by the family to Centrelink
6. **Withholding Percentage** - this will normally be 5% but families can make changes to this through Centrelink
7. **Status** - See table on next page with more information