

9th September, 2020



Blue Card Services

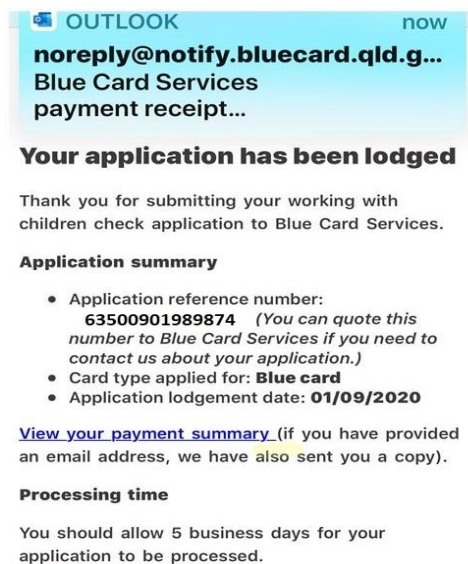
The new BLUE CARD system is now in effect with a more simpler process to renew your card and can be processed within 5 days if no reviews are required.

To **RENEW** your card click on the link below and follow the steps to

<https://www.qld.gov.au/law/laws-regulated-industries-and-accountability/queensland-laws-and-regulations/regulated-industries-and-licensing/blue-card/existing/renew>

First Step:

Register - you will receive confirmation of your Reference Number to your email address or mobile number you provided upon registration. *(sample pictured below)*



Second Step:

Upon submission of your Blue Card being lodged online and receiving your Registration Confirmation or Application Reference Number, please forward a copy of this information to renewals@choicesfdc.com.au

Final Step:


Once you have received your new Blue Card and Blue Card Letter via mail, please email a copy of this to the renewals email so all areas of compliance can be updated including future reminders on your profiles (Hubworks and FDSee)

Persons applying for a **NEW** card (i.e child turning 18yo, family members, AO's)

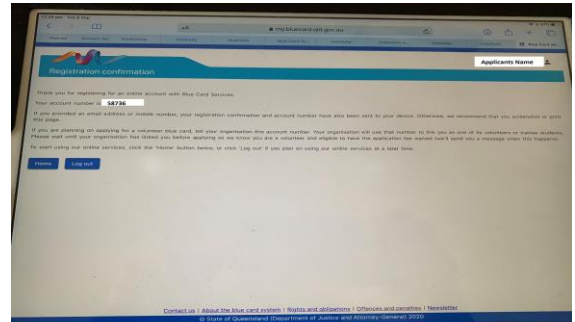
<https://www.qld.gov.au/law/laws-regulated-industries-and-accountability/queensland-laws-and-regulations/regulated-industries-and-licensing/blue-card/applications/apply>

Service requires the following information upon lodgement so the Adult Occupant (AO) can be linked to service.

Email to renewals@choicesfdc.com.au the following:

- Account Number 
- Applicants Name & DOB (date of birth)

Upon receipt of the AO's new Blue Card and Letter via mail, a copy is to be emailed to renewals so all profiles can be updated.



Note:

Persons holding a Visitors Card are not required to be linked to our service, upon entry to your residence they are required to sign your visitors' book.

If staying longer than 7 days, they are required to hold a Blue Card, and you are to notify your coordinator.

Ref Links :

You will need a [customer reference number](#) (CRN) from TMR before you apply for your blue card.